

# Non-Guild Events & Opportunities Policy

## Document Control

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### STATEMENT OF NEED AND DEFINITION

The Guild is dedicated to furthering woodworking through the sharing of knowledge, skills and experience among its members and the general public.

### PURPOSE

This policy has been developed to define and guide the Guild of New Hampshire Woodworkers (known as the Guild) in the use of its communication system, such as its website and Touch Ups, to disseminate non Guild woodworking related opportunities and information to the members and public.

### POLICY STATEMENT

1. The Guild will post selected non-Guild sponsored opportunities that would be of interest to our members.
2. The following disclaimer will accompany the format of non-Guild announcements:
  - a. The Guild is passing on information from another party and is not responsible for the accuracy, reliability and completeness of the information.
  - b. Non-Guild events and opportunities are not sponsored or insured by the Guild.
  - c. The information is provided "as is" without any warranty of any kind.
3. The Board of Directors or designee will collect and filter content based on policy guidelines. The announcement will then be published in the proper forum.
4. The Board of Directors will have final say on what gets posted.

### GUIDELINES:

1. Non-Guild opportunities include but are not limited to classes, presentations and events related to woodworking.
2. Non-Guild events and announcements will not be added to the calendar.
3. Subgroups can use this avenue to post extra activities and opportunities that aren't covered by the Guild.
4. Events brought to our attention by our members will take priority.